Job Description for Apprenticeship Program

Channel	Agency / Direct Distribution (DD)
Designation	Agency Manager Trainee
	Relationship Officer Trainee – DD
Location	Kolkata, Bhubaneshwar, Delhi, Faridabad, Ghaziabad,
(across the country)	Lucknow, Kanpur, Allahabad, Hyderabad, Bangalore, Chennai,
	Trichy, Coimbatore, Surat, Ahmedabad, Jaipur, Vadodara,
	Pune, Mumbai, Indore, Nashik, Nagpur
Apprenticeship duration	6 months
Stipend	15,000/- per month
Qualification	- Graduate (any)
	- Minimum 2 years of domicile
	- Age to be between 20 years to 25 years
Roles & Responsibilities	✓ To identify good quality prospective insurance advisors
(Agency channel)	✓ Motivating the advisors to achieve the goals
	✓ Provide on the job training and manage & monitor
	performance of the advisors
	✓ Call to the customers to renew the policy
Roles & Responsibilities	✓ To generate leads for the life insurance products
(DD channel)	✓ Understand client needs and engage with them
	✓ Provide excellent customer service by addressing client
	inquiries and resolving any issues
	✓ Stay updated with industry trends, product knowledge,
	and regulatory requirements